



<i>ADMINISTRATIVE POLICY</i>	No. 23
STORM SEWER ON PRIVATE PROPERTIES	Motion # 2008- 045 Adopted on: April 14, 2008

1. PURPOSE

To establish rules, norms and uniform procedures relating to the construction and maintenance of storm sewers on private properties.

2. SCOPE

This policy applies to all owners of residential, institutional, commercial or industrial lands or all other properties located within the limits of the City of Edmundston.

3. OBJECTIVES

- a) To clearly define the responsibility of the construction and maintenance of the portion of storm sewers on private properties.
- b) To eliminate any ambiguity in regards to the responsibilities of the owners and the City for jobs performed on the municipal storm sewer system.

4. TERMS OF THE POLICY

Any requests for installation, linking or other storm sewer work on the private properties located within the limits of Edmundston have to be evaluated by the Public Works and Environment Department and be approved by the Director or his representative.

4.1 THE OWNER IS RESPONSIBLE FOR:

- a) the construction, installation and maintenance of the portion of storm sewer located on his property.
- b) bear the cost of initial construction and periodic cleaning of the lateral pipe installed on the street alignment up to the master pipe belonging to the City.
- c) bear the cost of inspections, that must be made by the City for the initial work on the municipal street alignment.
- d) repair and replace at its original condition, any lawn and landscaping located on the street alignment which will be damaged by the construction of a storm sewer, and that, to the City's satisfaction. Landscaping and road network such as: sidewalks, borders and asphalt coating will be done by the City at the expense of the owner.
- e) bear the following costs, if he decides to have the storm sewer work done by the Public Works and Environment Department:
 - 1. Labor : hourly rate as per collective agreement plus 30% for benefits
 - 2. Equipment : as per renting rate approved by the City
 - 3. Material : as per the submitted price on tender call plus 15% in administrative fees

4.2 – THE CITY IS RESPONSIBLE FOR:

- a) doing the estimate for the storm sewer work that needs to be done and determine if the conditions are favorable for linking to the municipal system through an analysis using the following guidelines:
 - 1. the municipal infrastructure has the capacity to support additional water flow caused by the proposed construction;
 - 2. a municipal lateral pipe is existing and its use is possible;
 - 3. a catch basin is located on the frontage of the property on the same side of the street.
- b) submit to the owner some recommendations and possible options regarding the storm sewer work that needs to be done on his property following a complete evaluation and construction analysis on the municipal system.
- c) inspect the initial storm sewer construction on the municipal alignment and charge the cost to the owner.
- d) make the drilling in the cement structure of the existing storm sewer system without charge to the owner. All other work done by the City, while linking to the municipal system, will be at the cost of the owner as specified in this policy.

5. ABROGATION

This policy replaces any and all previous policies related to storm sewers on private properties within the limits of Edmundston.

Mayor

Clerk